GRANTS MANAGEMENT SYSTEM – SOFTWARE AND BROWSER REQUIREMENTS

Internet Access:

An internet connection is required to access the Grants Management System (GMS). A high-speed connection is recommended, but not required.

Operating Systems:

- PC Users: Microsoft Windows 7 or higher
- Mac Users: OS X 10.6 or higher

Supported Browsers:

- Microsoft Internet Explorer 11.x or Microsoft Edge
- Google Chrome v47.x or higher
- Safari for OS X v9.x or higher

Pop-Up Blocker:

GMS Review Checklists open in Pop-Up windows. Users must disable pop-up blockers for the GMS site in order for these checklists to open correctly.

Resolution:

The GMS is best viewed in 1024 x 768 resolution.

Logging On:

To Logon to the GMS, users must obtain a UserID and Password from the GMS Security Coordinator

- 1. Select your District or other education agency from the District Drop Down (shown below)
- 2. Enter your User ID
- 3. Enter your Password
- 4. Click the Logon Button

	eGrants Management System
Logon Page	Ins
1. Select your District or other Education Agency from this Drop Down	me to the MTW Grants Management System Please enter your user ID and Password
2.& 3. Enter your UserID / Password	District: Carbon #1
4. Click LOGON	LOGON Change Password Browse Approved Districts See the Instructions for supported browsers and optimal screen resolution settings.
	Click Here Use this link to access administrative forms or to request new GMS User access

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Password Requirements:

- Passwords must be at least 8 characters long, and must include:
 - At least 1 Upper-case Letter
 - o At least 1 Lower-case letter
 - o At least 1 Number
 - At least 1 Special Character
- GMS accounts are NOT currently locked out after specific number of failed logon attempts
- New Passwords cannot be the same as one of the last 10 prior passwords
- Passwords expire every 45 days
- Users will be logged off the GMS after 60 minutes of inactivity. A warning will appear when 5 minutes is left in the user session (due to inactivity).

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